



## Job Opening

### High Conservation Value (HCV) Officer for the Congo Basin, Republic of Congo (male/female)

FSC Congo Basin Office (FSC-CBO) – Network Unit

#### Mission Statement / Objectives of the Function:

The HCV Officer for the Congo Basin is responsible for providing support in implementing phase one of the HCV roadmap that targets the development of a regional and national HCV guidance documents to identify, manage and monitor HCVs in the Congo Basin and the mapping of these HCVs.

With the objective of project phase one being the development of the regional HCV guidance for the Congo Basin, the successful candidate will, in particular, act as interface between the different organs involved in the development of the regional HCV guidance for the Congo Basin and will be responsible for the follow-up and communication with the FSC-CBO and for drafting financial and technical reports for the Donor Agencies.

#### Main Roles and Responsibilities:

- Technical supervision of HCV Congo Basin implementation organs:
  - Participate in selecting the members of the HCV-Regional Working Group (RWG) tasked with the development of a regional HCV guidance for the Congo Basin.
  - Organising and facilitating meetings with the HCV-RWG and briefing them on the objectives, organisation and issues related to their respective missions.
  - Ensure the smooth running of operations and project management, if necessary, following up with those behind schedule.
  - Monitoring of the activities of the HCV-RWG through regular contact and communication.
  - Ensuring that the project activities are effectively directed towards achieving the objectives and anticipated results, and communicating with the FSC-CBO on this issue.
  - Stay up to date on any new developments that concern HCVs.
  - Taking part, with the other parties concerned with HCVs in the Congo Basin, in the process of sharing and validating the results of the development of a regional HCV guidance (pre-validation and validation workshops).
- Include the key principle of Free, Prior and Informed Consent within HCV Congo Basin roadmap framework by ensuring the engagement and consent of the forest dependent people in the development of the regional HCV guidance for the Congo Basin.
- Reporting:
  - At appropriate intervals of the project, draft and submit roadmap progress reports to the Donor Agencies and the various project bodies.
  - Assisting the FSC Congo Basin Programme Manager and Donor Agencies on all other matters relating to the organisation and management of the project.
  - Informing the FSC-CBO and the Donor Agencies of any perceived weaknesses, disagreements or conflicts affecting the development of the HCV guidance.



- Support the presentation of the interim and final results of the regional HCV guidance to FSC-International Centre GmbH (PSU and FSC-IC) and getting them validated by PSU.
- Additional tasks as agreed with the FSC Congo Basin Programme Manager.

The HCV Officer's work will consist essentially in launching the activities associated with the development of a regional HCV guidance and in overseeing the progress and smooth running of the project phase one (i.e. backstopping).

**Execution of Discretionary Power:**

The position does not include any signing authority.

**Functional Attribution to Organizational Unit:**

- Formal and functional reporting: The HCV Officer for the Basin reports to the FSC Congo Basin Programme Manager.
- Formal and functional supervision of staff: The HCV Officer for the Congo Basin supervises no staff.

**Qualification, Experience and Skills:**

The successful candidate demonstrates the following key competencies and qualities:

- Education and Training:
  - At least a Master of Sciences (MSc.) in a relevant field (Forestry, Environmental or Social Sciences).
- Working Experience, Style and Skills:
  - At least of five years of professional experience in managing natural resources, forestry, community forestry, HCV.
  - Experience in the Congo Basin is an advantage.
  - A good understanding of the FSC certification system and of sustainable forest management issues, particularly in the context of timber exploitation.
  - A good grasp of the HCV tool and the objectives of the HCV Road Map and related issues.
- Leadership:
  - Experience in the facilitation of workshops;
  - Excellent inter-personal skills and the ability to interact neutrally and diplomatically with a whole range of players;
  - Proven experience of project management (planning, management, assessment) is desirable.
- Languages:
  - Fluency in English (spoken and written);
  - Fluency in French (spoken and written).
- Computer Skills – good skills in the use of/experience with:
  - Standard software packages (MS Office);
  - Ability to use GIS software (ArcGIS and/or Q-GIS).
- Others:
  - Professional experience of participating to standards development would be an advantage.



**Terms and Conditions:**

Location: Brazzaville, FSC Congo Basin Office (Republic of Congo).

Working Hours: Full time – 40 hours per week, 220 working days per year.

Duration of Employment: Temporary contract – 1 year (extension possible for a second year).

Starting Date: As soon as possible.

Travel: Frequent travel is required (regional and possibly international).

**How to Apply:**

Please send your motivation letter (including your net salary expectation) and your CV in English as email attachments to [Recruitment\\_2016\\_03@fsc.org](mailto:Recruitment_2016_03@fsc.org).

Please do not send any photos and make sure to insert “**HCV-Officer Congo Basin 2016 (m/f)**” in the subject line of your email.

The deadline for applications is 14 February 2016.

Please note the planning of the recruitment process, and ensure your availability if you are selected:

7 - 11 March 2016: first round of interviews (telephone or Skype).

14 - 18 March 2016: personal interview with selected candidates (location to be confirmed).

We are looking forward to receiving your application.